

## **ETZ Privacy & Cookie Policy**

This is the web site of: **Etz Timesheet Solutions**

Our postal address is:  
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We can be reached by email at [info@etzbackoffice.com](mailto:info@etzbackoffice.com) or telephone at +44 (0)870 460 2698

For each visitor to our web page, our web server automatically recognises only the consumer's domain name, but not the email address (where possible).

We collect only the domain name, but not the email address of visitors to our web page, information volunteered by the consumer, such as survey information and/or site registrations.

The information we collect is used to improve the content of our web page, used by us to contact consumers for marketing purposes.

If you do not want to receive e-mail from us in the future, please let us know by sending us email at the above address.

Persons who supply us with their email address or telephone numbers online may receive email or telephone contact from us with information regarding new products and services or upcoming events. If you do not wish to receive such telephone calls, please let us know by sending us email at the above address, calling us at the above telephone number, writing to us at the above address. You can unsubscribe at any time from any email will send you.

With respect to Ad Servers: We do not partner with or have special relationships with any ad server companies.

From time to time, we may use customer information for new, unanticipated uses not previously disclosed in our privacy notice. If our information practices change at some time in the future we will post the policy changes to our website to notify you of these changes and provide you with the ability to opt out of these new uses. If you

are concerned about how your information is used, you should check back at our website periodically.

Customers may prevent their information from being used for purposes other than those for which it was originally collected by emailing us at the above address, calling us at the above telephone number, writing to us at the above address.

## Cookie Policy

### What are cookies?

Cookies are small text files which a website may put on your computer or mobile device when you first visit a site or page. The cookie will help the website, or another website, to recognise your device the next time you visit. Web beacons or other similar files can also do the same thing. We use the term “cookies” in this policy to refer to all files that collect information in this way.

### How we use cookies

- Analytics: We anonymously measure your use of this website to improve your experience.
- Advertising: Adverts will be chosen for you automatically based on your past behaviour and interests.
- Social media: Facebook, Twitter and other social websites need to know who you are to work properly.

### Opting in to cookies

As the default option we do not allow the use of cookies on our website. We believe your experience on our website will be improved if you allow cookies and you can opt in by clicking Allow Cookies in the footer of every page. Once you do this you will not see this message again but can change your preferences at any time by clicking privacy.